

Date : 28/05/2022

To,

The Acting Principal,
S.B.B. alias Appasaheb Jedhe Arts, Commerce and Science College,
425, Shukravar Peth, Pune-02

Subject: Regarding approval for conducting Online Teaching Credit Course '**Communication Skills**'

Respected Madam,

As per the instructions and guidelines given by SPPU, it is mandatory to obtain **Eight extra credits** for B.A. students to complete their graduation. The Department of English has a plan of conducting Online Teaching Credit Course '**Communication Skills**'. This course will be conducted from 1st June, 2022 to 07th June, 2022 in online mode as per the schedule.

We request you to permit us to conduct extra credit course.



Ms. Seema Dhame
Course Coordinator



Prof. Dr Deepali Patil
Acting Principal

Shri. Shavaji Maratha Society's

S.B.B. alias Appasaheb Jedhe Arts, Commerce and Science, Pune-02

Department of English

Academic Year-2021-22

a

Syllabus

of

Online Teaching Credit Course '**Communication Skills**'

(For 02 Extra Credits)



Ms. Seema Dhame
Course Coordinator



Prof. Dr Deepali Patil
Acting Principal

Date: 30/05/2022

Shri. Shavaji Maratha Society's
S.B.B. alias Appasaheb Jedhe Arts, Commerce and Science, Pune-02

Department of English
Academic Year-2021-22

Syllabus
Online Teaching Credit Course 'Communication Skills'

Total Credit-02

Course Objectives:

1. To enhance communication skills of the students.
2. To enable students to speak and write fluently and accurately.
3. To develop students' listening skills and reading skills.
4. To make students proficient in English language.

Sr. No.	Content
1	Importance of Communication Skills
2	Listening Skills
3	Speaking Skills
4	Reading Skills
5	Writing Skills

Dhame

Ms. Seema Dhame
Course Coordinator

Patil

Prof. Dr Deepali Patil
Acting Principal

Shri Shivaji Maratha Society's
S.B.B. alias Appasaheb Jedhe Arts, Commerce and Science College, Pune-02

Department of English

Time Table for Online Teaching Credit Course

Date	Time	Topic	Class	Name of the Teacher
01/06/2022	08:00 am to 10:00 am	Importance of Communication Skills		Prof. Dr. Deepali Patil
02/06/2022 To 04/06/2022	08:00 am to 10:00 am	Listening Skills, Writing Skills, Speaking Skills, Reading Skills	F. Y B.A Div. A & B	Asst. Prof. Narèshkumar Shishupal Asst. Prof. Aruna Garud
02/06/2022 To 04/06/2022	08:00 am to 10:00 am	Listening Skills, Writing Skills, Speaking Skills, Reading Skills	S. Y B.A Div. A & B	Asst. Prof. Dr. Bhanudas Wagh
02/06/2022 To 04/06/2022	08:00 am to 10:00 am	Listening Skills, Writing Skills, Speaking Skills, Reading Skills	T. Y B.A Div. A & B	Asst. Prof. Seema Dhame Asst. Prof. Aruna Garud
06/06/2022	08:00 am to 10:00 am			MCQ Test

Dhame
Asst. Prof. Seema Dhame

Course Coordinator

Patil
Prof. Dr. Deepali Patil

Act. Principal
ACTING PRINCIPAL
Samaj Bhushan Baburao alias Appasaheb
Jedhe Arts, Commerce & Science College
Pune-411 002.



BA Online Teaching Credit Course 21-

Questions

Responses

44

SeTotal points: 50

Section 1 of 3

S.B.B. alias

Appasaheb Jedhe

Arts, Commerce and

Science College,

Pune-02

Online Credit

Course

BA Online Teaching Credit Course 21-

Questions

Responses

44

SeTotal points: 50

Course

BA Online Credit Course 21-22

Questions Responses **336** Total points: 50

S.B.B. alias
Appasaheb Jedhe
Arts, Commerce and
Science College,
Pune-02
Online Credit
Course

Online

Teaching:
Communication
Skills

B I U  

FY/SY/TYBA
Online Exam AY-2021-22
50 Marks

Shri Shivaji Maratha Society's
S.B.B. alias Appasaheb Jedhe Arts, Commerce and Science College
425, Shukrawar Peth, Pune-02
Department of English
AY 2021-22

Report

On

Online Teaching Credit Course 'Communication Skills'

The Department of English conducted **Online Teaching Credit Course 'Communication Skills'** for 02 Credits. As per the curriculum given by SPPU, 08 extra credits are required for students to complete their graduation. With this view, the Department of English made this extra credit course compulsory for all the students of F.Y./S.Y./T.Y.BA. Act. Principal Prof. Dr. Deepali Patil conducted a meeting regarding forming various committees, designing and scrutinizing the syllabus, and generating a Google Form for enrolling students' names to this course. The designed syllabus was apart from the syllabus prescribed by SPPU. The main objective behind structuring such type of syllabus was to develop students' Communication Skills and provide in-depth knowledge of Communication Skills to students. The specialized teachers taught this syllabus during the course.

This course received overwhelming responses from the FY/SY/TYBA students during this course. A total of 369 students were appeared for online exam and received e-certificates via their mail.



Asst. Prof. Seema Dhame

Course Coordinator



Prof. Dr. Deepali Patil

Act. Principal